

Pittsford Schools

Quick Guide for Cleaning and Disinfecting – September 14, 2020; updated October 6, 2020

Task	Cleaning	Disinfecting and Cleaning	When	Who	Comments	Contact with questions
Classroom shared objects	Wipes	Wipes	As needed during the day	Classroom staff		Supplies Head Custodian; other-Principal or AP
Classroom desks	Soap and water wipes	Wipes/Re-Juv-Nal as needed or desired	As needed during the day	Classroom staff		Supplies Head Custodian; other-Principal or AP
	Spot cleaned as needed	Re-Juv-Nal spray	End of day	Custodian	Log in Head Custodian office	Head Custodian
Building, Classrooms, Workspaces, Offices including horizontal surfaces that do not have items on them	Wipes	Wipes/Re-Juv-Nal as needed or desired	As needed during the day	Classroom or office staff		Supplies Head Custodian; other-Principal or AP
	Spot cleaned as needed. All items on the CCAP list	Re-Juv-Nal spray	End of day	Custodial	Log in Head Custodian office	Head Custodian
Corridor Bathrooms (during the school day)	Spot clean fixtures, check paper & soap dispensers.	Spray/wipe common surfaces with Re-Juv-Nal	2-3 times day Morning & afternoon	Custodial	Log in Head Custodian office*	Head Custodian
High touch surfaces handles, light switch, panic bar handles, etc.		Spray/wipe with Re-Juv-Nal	Morning & afternoon minimum 2-3 times per day	Custodial	Log in Head Custodian office	Head Custodian
Technology		Wipes	As needed based upon use	Classroom or office staff		Matt K
Isolation rooms		Re-Juv-Nal/Wipes	After student leaves	Nurse	more extensive measures employed as needed if high volume use	Teresa L

* Logs posted in corridor bathrooms effective 9/21/2020