

Who do I call with a question, concern or compliment?

	Step 1	Step 2	Step 3	Step 4
Academics				
Student Progress (Online Access: Infinite Campus)	> Classroom / Subject Teacher	> HS/MS Counselor	> Building Principal	> Assistant Superintendent for Instruction
Schedules/Placement	> HS/MS/Elementary Counseling Office	> Building Principal	> Assistant Superintendent for Instruction	
Classroom Procedures	> Teacher	> Building Principal	> Assistant Superintendent for Instruction	
Curriculum	> Classroom/Subject Teacher	> Building Principal	> Assistant Superintendent for Instruction	
Athletics	> Coach	> Athletic Director	> Superintendent	
Student Behavior	> Classroom/Subject Teacher	> Building Principal	> Director of Student Services	> Assistant Superintendent for Instruction
School Safety & Educational Climate				
Dignity for All Students Act	> Classroom/Subject Teacher	> Building Principal	> Director of Student Services	> Superintendent
Inclusivity	> Building Principal/Athletic Director	> Coordinator for Equity and Inclusivity	> Assistant Superintendent for Human Resources	> Superintendent
Budget/Financial	> Building Principal	> Director of Finance	> Assistant Superintendent for Business	> Superintendent
Extra-Curricular Activities	> Club Advisor	> Building Principal	> Assistant Superintendent for Human Resources	
Health Issues	> School Nurse	> Building Principal	> Director of Student Services	> Superintendent
District Policies	> Building Principal	> School District Clerk	> Superintendent	
Special Education	> Special Education Teacher/Service Coordinator	> Student Services Teacher	> Building Principal	> Director of Special Education
Transportation	> Driver	> Transportation Director	> Assistant Superintendent for Business	> Superintendent
Building Use	> Visit the Operations/Maintenance/Security Department web page at www.pittsfordschools.org	> • School Facility: Building Principal • Athletic Facility: Ath. Director	> Director of Operations, Maintenance, Security	> Assistant Superintendent for Business
Buildings/Grounds	> Building Principal	> Director of Operations, Maintenance, Security	> Assistant Superintendent for Business	
Safety & Security	> Building Principal	> Director of Operations, Maintenance, Security	> Assistant Superintendent for Business	> Superintendent
Food Service	> School Lunch Manager	> Building Principal	> Food Service Director	> Assistant Superintendent for Business

About this guide

We want to address your questions and concerns quickly and effectively.

The Pittsford Central School District has developed communication protocols to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently while also providing an opportunity to share compliments. The communication protocol starts with the staff member closest to the situation, as that person will usually have the most information. At times, additional personnel are required to resolve specific situations. Appropriate communication channels for a variety of topics are listed here. The District encourages any and all questions from parents and residents regarding school matters.

If your issue has not been resolved after following all of the appropriate steps in the communication protocol, the District Clerk can assist you in contacting the Superintendent's Office, and then, if still unresolved, the Board of Education.

District Clerk:
deborah_carpenter@pittsford.monroe.edu

Contact information on the back.

www.pittsfordschools.org

Who do I call with a question, concern or compliment?

The District website, www.pittsfordschools.org, contains contact information for staff members at each school.

District Administration

Superintendent

Michael Pero 267-1004 michael_pero@pittsford.monroe.edu

Assistant Superintendent for Business

Michael Vespi 267-1053 michael-vespi@pittsford.monroe.edu

Assistant Superintendent for Instruction

Melanie Ward 267-1016 melanie_ward@pittsford.monroe.edu

Assistant Superintendent for Human Resources

Shawn Clark 267-1008 shawn_clark@pittsford.monroe.edu

District Directors, Operations & Services

Chief Information Officer

Jeff Cimmerer 267-1084 jeff_cimmerer@pittsford.monroe.edu

Coordinator for Equity and Inclusivity

Vincent I. French 267-3065 vincent_french@pittsford.monroe.edu

Director of Athletics

Scott Barker 267-1062 scott_barker@pittsford.monroe.edu

Director of Communication

Nancy Wayman 267-1031 nancy_wayman@pittsford.monroe.edu

Director of Finance

Leeanne Reister 267-1036 leeanne_reister@pittsford.monroe.edu

Director of Operations, Maintenance & Security

Jeff Beardsley 267-1090 jeffrey_beardsley@pittsford.monroe.edu

Director of Special Education

Elizabeth Woods 267-1012 elizabeth_woods@pittsford.monroe.edu

Director of Student Services

Shana Cutaia 267-1025 shana_cutaia@pittsford.monroe.edu

Director of Transportation

Carla Grove 267-1490 carla_grove@pittsford.monroe.edu

School Phone Numbers & Principals

Allen Creek Elementary School..... 267-1200

Principal Michael Biondi..... 267-1201 michael_biondi@pittsford.monroe.edu

Jefferson Road Elementary School ... 267-1300

Principal Leah Kedley..... 267-1301 leah_kedley@pittsford.monroe.edu

Mendon Center Elementary School ... 267-1400

Principal Heather Clayton..... 267-1401 heather_clayton@pittsford.monroe.edu

Assistant Principal Richard Albano 267-1404 richard_albano@pittsford.monroe.edu

Park Road Elementary School 267-1500

Principal Mark Balsamo 267-1501 mark_balsamo@pittsford.monroe.edu

Thornell Road Elementary School..... 267-1700

Principal Edward Foote 267-1701 edward_foote@pittsford.monroe.edu

Barker Road Middle School 267-1800

Principal Sarah Jacob 267-1801 sarahj_jacob@pittsford.monroe.edu

Assistant Principal Richard Vigdor..... 267-1804 richard_vigdor@pittsford.monroe.edu

Calkins Road Middle School 267-1900

Principal Joshua Walker..... 267-1901 joshua_walker@pittsford.monroe.edu

Assistant Principal Michael Falzoi 267-1903 michael_falzoi@pittsford.monroe.edu

Mendon High School 267-1600

Principal Melissa Julian 267-1601 melissa_julian@pittsford.monroe.edu

Assistant Principal Laura Hefner 267-1603 laura_hefner@pittsford.monroe.edu

Assistant Principal Kelly Zielke..... 267-1604 kelly_zielke@pittsford.monroe.edu

Sutherland High School..... 267-1100

Principal Mark Puma..... 267-1101 mark_puma@pittsford.monroe.edu

Assistant Principal Jennifer Marren 267-1104 jennifer_marren@pittsford.monroe.edu

Assistant Principal Linda Dickey 267-1103 linda_dickey@pittsford.monroe.edu

PCSD Mission Statement:

The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.