



## Park Road Elementary IST Preparation Checklist

- Identified the area of concern
  
- Reviewed all existing data
  - universal screening
  - pre-assessments
  - math program assessments
  - report card
  - writing folder
  - reading folder
  - NYS test scores (if applicable)
  - OLSAT (if applicable)
  - IST file (if applicable)
  
- Consulted/Brainstormed with:
  - previous year's teacher
  - grade level colleagues
  - building specialist(s), for example: reading specialist, learning specialist, counselor(s)
  - professional resources (online, texts...)
  
- Shared concern(s) with parents
  
- Documented ongoing Tier I interventions

----- ***upon completion of the above checklist*** -----

- Schedule an IST referral meeting with the IST Chairperson (Karen Socker)
  
- Bring this form and all related materials to the referral meeting