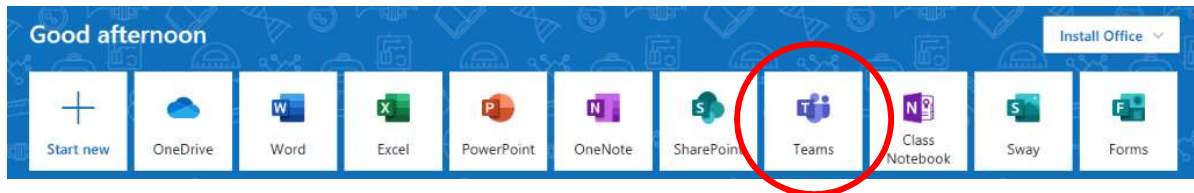
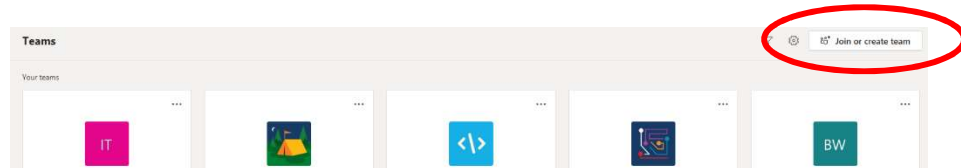


Joining a Microsoft Team Using a Join Code

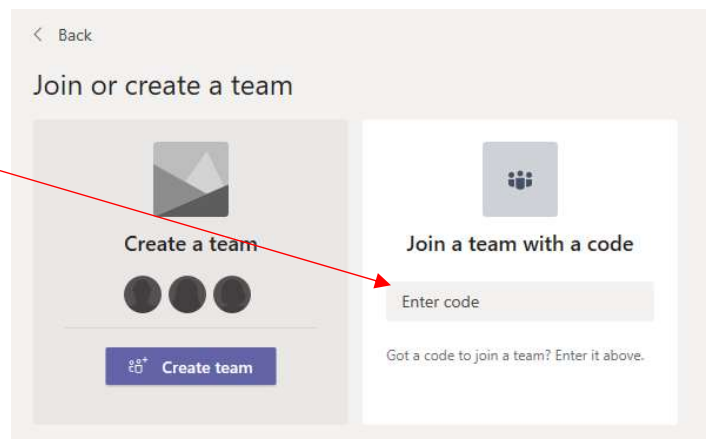
1. Log into **Office 365** (username is your school email address, password is the password you use to log into the computers at school).
2. Click on the **Teams** app on the Office 365 Launch page.



3. If you are already a member of a team (or teams), they will appear on this screen. In the top right corner, click the Join or Create Team button. If you are not a member of any teams, skip to step 4.



4. Type the code for the team you would like to join into the box that says Enter Code.



5. Once you have entered the code, click on Join Team and you're in!

