

PITTSFORD CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
September 10, 2012  
Barker Road Middle School

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The REGULAR MEETING of the Pittsford Central School District Board of Education was held on September 10, 2012, in the Board Room in Barker Road Middle School.

Board Members Present: E. Starowicz, B. Kecskemety, I. Narotsky, A. Phatak, P. Sullivan (7:25 arrival)

Board Members Absent: K. McCluski, R. Brown

Leadership Team Present: M. A. Price, D. Kenney, M. Ward, N. Wayman, J. Liestman, J. Cimmerer.

Others Present: K. Winghart, M. Hamblin, P. Metzler, M. Sykes, K. Young, K. Rohring

1. Mr. Starowicz called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting. **APPROVED:**  
**AGENDA**

Vote: Unanimously carried by those present

3. The following were recognized for their accomplishments:

Sutherland High School student, **Gavin Hall**, who captured the title of New York State Golf Association 2012 Junior Amateur Champion.

**Sutherland High** that has been named a 2012 WISE Blue Star School. Blue Star Schools must achieve a 75% passing rate on the WISE Financial Literacy Test and have either a majority of students on a given grade level take the test or have the students who took the test achieve an average score of 80% or higher.

**The PCSD Communications Office** for receiving 4 Certificates of Merit and an Honorable Mention Certificate for its entries in the National School Public Relations Association's 2012 Publications and Electronic Media Contest.

4. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its Regular Meeting of August 14, 2012. **APPROVED:**  
**MINUTES**  
**8/14/12**

Vote: Unanimously carried by those present

5. Motion was made by Mrs. Narotsky, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its Special Meeting of August 29, 2012. **APPROVED:**  
**MINUTES**  
**8/29/12**

Vote: Carried by those present except Mr. Starowicz who abstained because he was not at the 8/29/12 meeting.

6. Mrs. Phatak noted her recent meetings with legislators. Mrs. Narotsky noted that she will be attending the District PTSA meeting this coming week.

7. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolutions: **APPROVED:**  
**YEAR END**  
**TRANSFERS**

Vote: Unanimously carried by those present

**Bus Purchase Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of One Million, Three Hundred Six Thousand, Six Hundred Forty-seven Dollars (\$1,306,647) of unappropriated fund balance from the General Fund as of June 30, 2012 to the "Capital Reserve Fund - Purchase of Buses" pursuant to its authority under a proposition approved by the voters on May 15, 2012.

**General Capital Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of Two Million, Five Hundred Thousand Dollars (\$2,500,000) of unappropriated fund balance from the General Fund as of June 30, 2012 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 15, 2012.

**Employee Retirement Contribution Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of Two Hundred Three Thousand Dollars (\$203,000) of unappropriated fund balance from the General Fund as of June 30, 2012 to the Employee Retirement Contribution Reserve Fund pursuant to its authority unanimously approved by the Board of Education at its regular meeting held on October 14, 2008.

**Employee Benefits Accrued Liability Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of Two Hundred Thousand Dollars (\$200,000) of unappropriated fund balance from the General Fund as of June 30, 2012 to the Employee Benefits Accrued Liability Reserve Fund pursuant to its authority unanimously approved by the Board of Education at its regular meeting held on October 14, 2008.

**Unemployment Reserve Resolution**

**BE IT RESOLVED** that the Board of Education of the Pittsford Central School District hereby authorizes the transfer of Twenty-five Thousand Dollars (\$25,000) of unappropriated fund balance from the General Fund as of June 30, 2012 to the Unemployment Reserve Fund pursuant to its authority unanimously approved by the Board of Education at its regular meeting held on June 25, 2012.

8. Motion was made by Mr. Kecskemety, seconded by Mrs. Phatak and carried regarding the following resolution: **BE IT RESOLVED**, that the Board of Education approves calling an Executive Session at 7:17 p.m. for the purpose of discussing the appointment of a particular person, where no official business will be conducted.  
Vote: Unanimously carried by those present

**APPROVED:**  
**EXECUTIVE**  
**SESSION**

9. Mr. Sullivan arrived at 7:25 p.m.

10. The Board returned to regular session at 7:26 p.m.

11. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolution: **BE IT RESOLVED**, that the Board of Education, upon the Superintendent’s recommendation, approves the following Internship Assistant Principal appointment, teacher appointments, changes of status, school related professional appointment, teacher resignation and paraprofessional resignation:  
Vote: Unanimously carried by those present

**APPROVED:**  
**HUMAN**  
**RESOURCE**  
**REPORT**

A. Appointment – Internship Assistant Principal Calkins Road Middle School

Name: Audra Schmitt  
Position: Assistant Principal Intern  
Type of Position: Internship  
Probationary Period: -----  
Certification: Professional  
Current Salary: \$72,096.00  
AP Salary: \$72,096.00

B. Appointment – Teacher

Name: Stephanie Barg  
Position: PRE Grade 2  
Type of Position: Probationary  
Probationary Period: 09/01/2012 – 09/01/2014  
Certification: Professional  
Salary: \$48,488

Name: Kristie Burch  
Position: SHS/MHS Business  
Type of Position: Probationary  
Probationary Period: 09/01/2012 – 09/01/2014  
Certification: Professional  
Salary: \$52,267

C. Change of Status – Part time to Probationary

Name: Kevin Weber  
Position: BRMS/MCE/PRE Music  
Type of Position: Probationary  
Probationary Period: 9/1/11 - 9/1/14  
Certification: Initial

D. Change of Status – Part time to Probationary

Name: Kathleen Yaeger  
Position: MCE Special Education  
Type of Position: Probationary  
Probationary Period: 9/1/12 – 9/1/15  
Certification: Permanent

E. Change of Status – Part Time to Regular Sub

Name: Pamela Carty  
Position: BRMS Counselor  
Type of Position: Regular Sub  
Probationary Period: -----  
Certification: Provisional

F. Appointment – School Related Professional

Name: Caitlin Brogan  
Position: CSE Assigned Paraprofessional  
Type of Position: Civil Service  
Probationary Period: 9/1/12 – 3/1/13  
Salary: \$13,347

Name: Christine Waldrop  
Position: SHS CSE Assigned Paraprofessional  
Type of Position: Civil Service  
Probationary Period: 9/1/12 – 3/1/13  
Salary: \$15,874

Name: Susan Amoroso  
 Position: Part Time Educational Assistant Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 9/1/12 – 3/1/13  
 Salary: \$9,769

Name: Courtney Denning  
 Position: BRMS CSE Assigned Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 9/5/12 – 3/5/13  
 Salary: \$15,793

Name: Stacey Muench  
 Position: MHS CSE Assigned Paraprofessional  
 Type of Position: Civil Service  
 Probationary Period: 9/1/12 – 3/1/13  
 Salary: \$15,874

G. Resignation – Teacher  
 Bridget Aina

H. Resignation – Paraprofessional  
 Barbara Hallowell  
 Marissa Stolt  
 Cheryl Wendt

12. A tenure recommendation was included in the Board packet for review and then action at its next meeting.

13. Motion was made by Mr. Kecskemety, seconded by Mrs. Phatak and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report as presented:  
 Vote: Unanimously carried by those present

**APPROVED:**  
**SUPPORT**  
**STAFF**  
**REPORT**

<u>RESIGNATIONS</u>			<u>LENGTH</u>		
<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC.</u>	<u>DATE</u>	
Marie Spence	Off Clk 3	CRMS	2 weeks	8/31/12	

<u>APPOINTMENTS</u>			<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>			
Anne Campbell	Schl Aide	TR	10/week	9/4/12	\$10.60/hr

<u>RESIGNATIONS</u>			<u>LENGTH</u>		
<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>	
Brian Hoffman	Security	MHS	2 yrs	8/22/12	

<u>APPOINTMENTS</u>			<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
<u>CUST/MAINT</u>	<u>POSITION</u>	<u>BLDG</u>			
Mark Catalano	Cleaner	BRMS	10 pm-7am	8/30/12	\$28,685

<u>APPOINTMENTS</u>			<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>			
Colleen Teren	Bus Driver	BG	AM-PM-SUB	8/29/12	\$16,174
James Whitbeck	Bus Driver	BG	AM-PM	8/29/12	12,711
Alisha Morrell	Bus Driver	BG	AM-PM-SUB	8/29/12	15,848
Richard Ross	Bus Driver	BG	AM-PM	8/29/12	12,711
Anne Campbell	Bus Attend.	BG	AM-PM	8/29/12	9,376

<u>RESIGNATIONS</u>			<u>LENGTH</u>	
<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Robert Bircher	Bus Driver	BG	4 yrs	8/20/12
Daniel Teall	Bus Driver	BG	12 yrs	8/14/12

<u>RESIGNATIONS</u>			<u>LENGTH</u>	
<u>FOOD SERVICE</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Sally Ann Defoe	Fd Svc Help	BRMS	1.5 yrs	8/3/12
Laurie Ann Herbert	Fd Svc Help	SHS	1 yr	6/20/12

<u>TERMINATIONS</u>			<u>LENGTH</u>	
<u>FOOD SERVICE</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Jennifer Bauer	Fd Svc Help	SHS	8 mo	8/29/12

<u>APPOINTMENTS</u>			<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
<u>FOOD SERVICE</u>	<u>POSITION</u>	<u>BLDG</u>			
Nancy Wagner	Fd Svc Help	BRMS	4/day	8/27/12	\$8.75/hr
Robert Nelk	Fd Svc Help	PR	4/day	8/27/12	8.75/hr

14. Mr. Pero gave the Board an overview of the principal and teacher APPR process. A brief discussion took place regarding this topic.

15. It was noted that one tenure recommendation was in the Board packet as a first reading.

16. Mrs. Liestman gave the Board a presentation on the Dignity Act. After a brief discussion, Board members asked that a mid-year report be given on this topic.

17. Mrs. Liestman gave the Board an update on the current Driver Education Program. After discussion, the Board indicated that it would like more information about the options for continuing this program. Mrs. Price noted that if Board members had further questions on this topic, to please contact her.

18. Mrs. Ward gave a presentation to the Board on the current curriculum review and development process.

19. Motion was made by Mr. Sullivan, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment history of a particular person where no official business will be conducted. This session will take place immediately following Regular Session. **APPROVED:**  
**EXECUTIVE**  
**SESSION**

Vote: Unanimously carried by those present

20. Mrs. Price noted a first reading of Policy #7552 – Student Harassment and Bullying Prevention and Intervention: Peer Abuse in the Schools. This policy will be brought back for final action at the Board’s next meeting.

21. Motion was made by Mr. Kecskemety, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda: **APPROVED:**  
**CONSENT**  
**AGENDA**

Vote: Unanimously carried by those present

Committee on Special Education: Initial Eligibility Determination Meetings, Annual Reviews, Reevaluation Reviews, Requested Reviews, Requested Review CPSE to CSE Transitions, Reevaluation CPSE to CSE Transitions, Amendment – Agreement No Meeting, Requested Review Transfer Student, Transfer Student – Agreement No Meetings.

Sub-Committee on Special Education: Annual Reviews, Reevaluation Reviews.

Committee on Preschool Special Education: Annual Reviews, Reevaluation Reviews, Initial Eligibility Determination Meetings, Requested Review.

Policy #8271 – Electronic Information Network and Internet Safety

22. Mr. Kecskemety agreed to be the NYSSBA delegate at the Annual Conference in October and Mrs. Narotsky agreed to be the alternate.

23. Motion was made by Mrs. Phatak, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting at 8:58 p.m. in order to enter into an Executive Session.

**APPROVED:**  
**RECESS**

24. The Board returned to Regular Session at 9:25 p.m.

25. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 9:25 pm.

**APPROVED:**  
**ADJOURNMENT**

Respectfully submitted,

Veronica M. Walker  
School District Clerk