

PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
October 22, 2012
Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education was held on October 22, 2012, at 7:00 p.m. in the Board Room, Barker Road Middle School.

Board Members Present: K. McCluski, E. Starowicz, R. Brown, B. Kecskemety, I. Narotsky, A. Phatak, P. Sullivan

Leadership Team Present: M. A. Price, D. Kenney, M. Ward, J. Liestman, N. Wayman, M. Pero, J. Cimmerer, T. Seeler, J. Eckert.

Others Present: S. Wilson, P. Metzler, B. Flynn, M. Sykes, B. Vansice, P. VanBrocklin, J. Beardsley, A. Scaccia, A. McNiff, M. Ebert, B. Lee, B. Cieslinski, S. Barker.

LEADERSHIP TEAM PRESENT: D. Kenney, M. Ward, J. Liestman, J. Cimmerer, N. Wayman, T. Seeler, J. Eckert

OTHERS PRESENT: S. Wilson, P. Metzler, B. Flynn, M. Sykes, B. Vansice, P. VanBrocklin

1. Mrs. McCluski called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mr. Brown, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approved the agenda with the following change in the order under the financial report as follows: #2 – SEQRA Declaration, #3 Capital Project Propositions.

APPROVED:
AGENDA

Vote: Unanimously carried

3. Mr. Jerry Eckert, principal, was present to give an update on the activities taking place at Barker Road Middle School regarding their Comprehensive Action Plan and APPR.

4. Mrs. Walker congratulated the **Barker Road Middle School** staff and students for being named a 2012 National Blue Ribbon School by the U.S. Department of Education. The Blue Ribbon program honors public and private elementary, middle and high schools that are either academically superior or that demonstrate dramatic gains in student achievement at high levels.

5. Motion was made by Mr. Starowicz, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its September 10, 2012, meeting.

APPROVED:
MINUTES
9/10/12

Vote: Carried with Mrs. McCluski and Mr. Brown abstaining as they were not at the 9/10/12 meeting.

6. Motion was made by Mrs. Phatak, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its October 2, 2012, meeting.

APPROVED:
MINUTES
10/2/12

Vote: Unanimously carried

7. Board Reports – Mrs. McCluski noted that the Town/Village/School District Leadership Team met today and reported that the Community Collaboration Task Force continues to work and will be reporting out as soon as January. The Leadership Team briefly discussed athletic fields in Pittsford.

8. Motion was made by Mrs. Phatak, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending August, 2012.

ACCEPTED:
TREASURER'S
REPORT

Vote: Unanimously carried

9. Mrs. Price noted that the next several items on the agenda have been discussed at length. She said the District has done a series of small projects over the last several years to improve our building and physical education/athletic facilities and now it is time for more substantial work to be done. On December 11, 2012, polls will be open for our community residents to vote on two propositions; one to authorize the undertaking of a district-wide capital improvement project and the other to authorize the undertaking of improvements to outdoor physical education/athletic facilities at Mendon and Sutherland high schools (propositions in their entirety follow). It is estimated that total cost to the average tax payer of a \$250,000 home for both of these propositions is estimated at \$75 total over a 15-year period. This is due to careful financial planning, well planned reserve accounts to draw from, appropriate use of state aid, and community fund raising.

Members of the Project Team were present and introduced themselves to the Board. They are as follows:

Bari Lee – Senior Principal – owner – SEI Architects.

Brian Cieslinski – Senior Principal – SEI Architects

Cory Jenner—Appel Osborne – site engineering - will be working with consultants from SEI

Ange Scaccia – Vice President – Project Executive - Campus Construction -

Jeff Beardsley – Director of Operations/Maintenance/Security

Darrin Kenney – Assistant Superintendent for Business

Scott Barker – Director of Athletics

Jeff Cimmerer – Director of Technology

10. Motion was made by Mr. Starowicz, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the State Environmental Quality Review Assessment (SEQRA) resolution as follows:

APPROVED:
SEQRA
DECLARATION

WHEREAS, on or about October 22, 2012, the Board of Education of the Pittsford Central School District is considering a proposition to undertake certain capital improvements consisting of repair, renovation, and reconstruction of existing school buildings, facilities, equipment, and apparatus and other incidental improvements (“Base Project”), as well as upgrades to existing athletic fields and accessory structures at the high schools within the School District (“Athletic Project”); and

WHEREAS, the proposed Base Project and Athletic Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or expansion of a structure or facility involving less than 4,000 square feet of gross floor area.

WHEREAS, such actions are deemed, pursuant to the regulations adopted by the New York State Department of Environmental Conservation, to be “Type II” actions and are not subject to the requirements of the New York State Environmental Quality Review Act;

NOW THEREFORE IT IS RESOLVED, that the proposed proposition is a Type II action pursuant to 6 NYCRR § 617.5(c) and that review pursuant to the New York State Environmental Quality Review Act is not necessary.

Vote: Unanimously carried

11. Mr. Cieslinski presented information on the components of the capital improvement and athletic facilities propositions. Mr. Cieslinski noted that Proposition #2 (improvements to outdoor facilities) can only be passed if Proposition #1 (district-wide capital improvements) passes.

12. Mr. McNiff described the schedule that will be followed, noting there will be two Community Sessions (November 13 @ SHS and November 15 @ MHS, both at 7:00 p.m.), a public hearing on December 3 and the vote on December 11. Design will begin immediately after a positive vote.

13. Motion was made by Mr. Sullivan, seconded by Mrs. Phatak and carried regarding the following resolution:

APPROVED:
PROPOSITIONS

RESOLUTION OF THE BOARD OF EDUCATION OF THE PITTSFORD CENTRAL SCHOOL DISTRICT, MONROE AND ONTARIO COUNTIES, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF TWO PROPOSITIONS TO BE VOTED UPON BY THE QUALIFIED VOTERS OF THE DISTRICT A AT SPECIAL MEETING THEREOF TO BE HELD ON DECEMBER 11, 2012

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

A special meeting of the qualified voters of the Pittsford Central School District, Monroe County, State of New York, shall be held at Barker Road Middle School Large Gymnasium, 75 Barker Road, Pittsford, New York 14534 in the District, on Tuesday, December 11, 2012 with polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon two propositions described in the notice of meeting hereinafter set forth.

Said meeting shall be called by giving the following notice:

TO THE QUALIFIED VOTERS OF PITTSFORD CENTRAL SCHOOL DISTRICT, Monroe and Ontario Counties:

PLEASE TAKE NOTICE that the Board of Education of the Pittsford Central School District, Monroe and Ontario Counties, New York, has scheduled a special meeting of the qualified voters of said District to be held at Barker Road Middle School, 75 Barker Road, Pittsford, New York 14534 in said District, on the 11th day of December, 2012, with polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the following two propositions:

PROPOSITION NO. 1

RESOLVED, that the Board of Education of Pittsford Central School District is hereby authorized to undertake a district-wide capital improvement project consisting of the construction of alterations, renovations and improvements to all of the District's school building facilities, including in each case, site improvements for various school purposes and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and other services incidental thereto, all at a maximum estimated cost of \$35,567,898, with such cost being raised by the expenditure of \$11,000,000 from said District's existing General Capital Reserve Fund, and with the balance of such cost, or so much thereof as may be necessary, being raised by a tax upon the taxable property of said School District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of said School District as may be necessary.

PROPOSITION NO. 2

RESOLVED, that in the event that Proposition No. 1 is approved by a majority of the qualified voters of said District, the Board of Education of the Pittsford Central School District is hereby further authorized to undertake the improvements to the outdoor athletic facilities at Pittsford Mendon High School and Pittsford Sutherland High School consisting of (i) at Pittsford Mendon High School, the construction and installation of a synthetic turf field, resurfacing of the existing track and the installation of natural grass sod on the backfield; and (ii) at the Pittsford Sutherland High School, the construction and installation of a synthetic turf field and athletic field lighting; and (iii) including in each location, related site improvements including ticket booths, concession stands, lavatories and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original equipment, machinery, and apparatus and services incidental thereto, all at a maximum estimated cost of \$7,563,888, with such cost being raised by the expenditure of \$1,500,000 from said District's existing General Capital Reserve Fund, up to \$892,000 in private donations expected to be raised by community fundraising efforts to offset the same dollar value of total cost and scope, and with the balance of such cost, not in

excess of \$5,171,888, or so much thereof as may be necessary, being raised by a tax upon the taxable property of said School District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of said School District as may be necessary.

AND NOTICE IS HEREBY FURTHER GIVEN that applications for absentee ballots for voting on the above-referenced proposition may be applied for at the office of the District Clerk, 75 Barker Road, Pittsford, New York 14534. Any such application must be received by the District Clerk at least seven (7) days before the date of the vote on the above-referenced propositions, if the ballot is to be mailed to the voter, or the day before such vote, if the ballot is to be picked up personally by the voter. A list of all persons to whom absentee ballots shall have been issued will be available for public inspection during regular business hours in the office of the District Clerk on each of the five (5) days prior to the day of the election except Sunday. Absentee ballots must be received in the office of the District Clerk not later than 5:00 p.m. on December 11, 2012.

The District Clerk is hereby directed to publish a copy of said notice of meeting in the *Daily Record and Democrat and Chronicle*, newspapers of general circulation within the District, in the manner prescribed by law.

This resolution will take effect immediately.

14. Motion was made by Mr. Kecskemety, seconded by Mr. Starowicz and carried regarding the following resolution:

APPROVED:
ARCHITECT
AGREEMENT

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting held October 22, 2012 does hereby accept the proposal from SEI Design Group to provide pre and post referendum professional services at a fee of 6.95% of construction cost for the anticipated Capital Project and Athletic Field Improvement to be presented to voters on December 11, 2012 for their approval. This percentage will be converted to a lump sum at referendum.

Vote: Unanimously carried

15. Motion was made by Mrs. Phatak, seconded by Mr. Sullivan and carried regarding the following resolution:

APPROVED:
CONSTRUCTION
MANAGER

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District at its regular meeting held October 22, 2012 does hereby accept the proposal in the amount of Two Million, Forty-five Thousand, Eight Hundred Twelve Dollars (\$2,045,812) from Campus Construction Management for project management services for the anticipated Capital Project and Athletic Field Improvement to be presented to voters on December 11, 2012 for their approval.

Vote: Unanimously carried

16. Motion was made by Mr. Kecskemety, seconded by Mr. Starowicz and carried regarding the following resolution:

APPROVED:
DISPOSAL OF
EQUIPMENT

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District hereby acknowledges the auction of the vehicles listed on the Consignment Contract, and accepts the net proceeds of \$30,690 from Roy Teitsworth, Inc. as per statement dated October 7, 2012.

Vote: Unanimously carried

17. Motion was made by Mr. Starowicz, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following school related professional appointments:

APPROVED:
HUMAN
RESOURCE
REPORT

Vote: Unanimously carried

A. Appointment – School Related Professional

Name: Kim Briggs
 Position: CSE Assigned
 Type of Position: Civil Service
 Probationary Period: 09/01/12 – 3/01/13
 Salary: \$15,606

Name: Bridget Stone
 Position: Educational Assistant
 Type of Position: Civil Service
 Probationary Period: 09/01/12 – 3/01/13
 Salary: \$19,394

Name: Jenna Boerman
 Position: CSE Assigned
 Type of Position: Civil Service
 Probationary Period: 09/10/12 – 3/10/13
 Salary: \$15,924

Name: Chelsea Haeefe
 Position: Educational Assistant
 Type of Position: Civil Service
 Probationary Period: 09/21/12 – 3/21/13
 Salary: \$18,948

Name: Kathleen Ankenman
 Position: Educational Assistant
 Type of Position: Civil Service
 Probationary Period: 10/01/12 – 4/01/13
 Salary: \$17,141

Name: Rachael Weise
 Position: CSE Assigned
 Type of Position: Civil Service
 Probationary Period: 10/09/12 – 4/09/13
 Salary: \$14,007

18. Motion was made by Mr. Sullivan, seconded by Mr. Brown and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

APPROVED:
SUPPORT STAFF
REPORT

<u>TERMINATIONS</u>			<u>LENGTH</u>	
<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC.</u>	<u>DATE</u>
Wayne Marote	Schl Aide	BRMS	1 yr	10/15/12
Rebecca Smith	Schl Aide	TR	5 yrs	10/15/12

<u>RESIGNATIONS</u>			<u>LENGTH</u>	
<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC.</u>	<u>DATE</u>
Sandhu Kuljeet	Schl Aide	AC	1 yr	10/19/12

APPOINTMENTS

<u>CLERICAL</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
James Mauk	Schl Aide	TR	10/wk	10/15/12	\$10.60/hr.
James Whitback	Schl Aide	AC	10/wk	10/22/12	10.60/hr.

APPOINTMENTS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Lisa Adolphson	Bus Attend.	BG	AM-PM	10/9/12	\$9,376
Gary Toomey	Bus Driver	BG	AM-PM	10/9/12	12,711

RESIGNATIONS

<u>TRANSPORTATION</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Marda Neth	Bus Driver	BG	11 yrs	9/10/12
Obed Morales	Bus Driver	BG	1 yr	9/4/12
Sandhu Kulkeet	Bus Attend.	BG	1 yr	10/19/12

19. Mrs. Liestman reported on the Grades 3-8 assessment scores for science, ELA and Math noting that Pittsford students scores were among the highest in the county.

20. Mrs. Ward reviewed the recent Superintendent’s Conference Day.

21. Mrs. Price thanked community members present for their patience and attendance.

22. Mrs. Price noted the Head Lice policy that is in the Board packet for a first reading. Action will be taken at the next meeting.

23. Motion was made by Mr. Starowicz, seconded by Mr. Kecskemety and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the consent agenda:

APPROVED:
CONSENT
AGENDA

Bid Awards:

BOCES 2 Cooperative Fall Fine Paper Bid
Reconditioning and Laundering Interscholastic Sports Equipment and Uniforms \$28,324.25
Recommendation for Disposal of School District Textbooks
A copy of these bids are duly made a part of the minutes and kept in a supplemental file for this meeting.

Appointment of Committee on Preschool Special Education

Committee on Special Education: Initial Eligibility Determination Meeting, Transfer Student – Agreement No Meeting, Requested Reviews, Amendment – Agreement No Meeting, Requested Review Transfer Students, Reevaluation Review.

Committee on Preschool Special Education: Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Requested Review Transfer Student.

Gift to the District

A donation of \$30,000.00 from Brian D. Young to the Mendon High School wrestling program.

24. Mr. Kecskemety lead the discussion about the NYSSBA Resolutions that are to be voted on at the Annual Meeting being held in Rochester this month. Mrs. Phatak asked about the Fairport field testing resolution. It was decided that Mr. Kecskemety would make a decision on behalf of our Board after hearing the discussion at the Annual Meeting.

25. Public Comment Period: Mr. VanBrocklin, resident, Mrs. Flynn, retired teacher's representative, Mrs. Metzler, Mr. Wilson, resident and Mr. Vancise, resident, asked questions and commented about the propositions.

26. Motion was made by Mr. Kecskemety, seconded by Mr. Brown and carried regarding the **APPROVED:**
following resolution: BE IT RESOLVED, that the Board of Education approves the **ADJOURNMENT**
adjournment of its Regular Meeting at 8:42 p.m.

Respectfully submitted,

Veronica M. Walker
School District Clerk