

**PITTSFORD CENTRAL SCHOOLS  
Fund Raising Application**

Organization/Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Purpose of Fund Raiser: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount to be Raised \$ \_\_\_\_\_

Date(s) of Fund Raiser: \_\_\_\_\_

Method of raising funds:

- What product or service is being sold?

\_\_\_\_\_

\_\_\_\_\_

- Anticipated consumer market?

\_\_\_\_\_

\_\_\_\_\_

- How will the activity be conducted, i.e. at school events, ticket sales, etc.?

Please be specific about activity type and location.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Principal/Athletic Director \_\_\_\_\_ Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Superintendent: Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

**SUBJECT: FUND RAISING BY STUDENTS**

The Board of Education provides funding for program and most program-related educational activities in the annual budget. Under certain circumstances, individual buildings, student organizations, classes, groups and/or individuals may solicit funds directly or conduct fund raising activities to supplement budgeted funds or replace budgeted funds not included in the budget.

Fund raising for other approved purposes will be reviewed and authorized annually by the Superintendent or designee in accordance with established procedures.

Fund raising projects in which students sell merchandise, provide services, or in other ways solicit money for school activities may be sponsored by school organizations with the express approval of the Superintendent. Any such plan shall have a clearly defined purpose and, in general, shall contribute to the educational experience of students and shall not conflict with instructional programs or state mandates. Fund raising activities away from school property shall be held to a minimum.

Door to door sales projects undertaken by any organization using the Pittsford Central School District name will be limited to students in grades 9-12 and shall require previous approval of the Superintendent. Profits shall be used to enhance school programs by providing money for expenditures not normally funded by the District.

All participation shall be voluntary.

8 New York Code of Rules and  
Regulations  
(NYCRR) Section 19.6  
New York State Constitution, Article VIII,  
Section 1  
Education Law Section 414

NOTE: Refer also to Policy #3271 -- Solicitation of Charitable Donations From School Children