August 2023

Dear MHS 9th graders and Family,

Welcome to Pittsford Mendon High School! We are excited to have you join our learning community and hope you are looking forward to the new school year. Your 9th grade school year can be both an exciting and apprehensive time as you are entering a new chapter in your educational careers. It is important to know that we are all here to support you academically, socially, and emotionally during your four years with us and want you to find success, which will be different for each one of you. Our one request is that you come to school every day being your best self, doing your best and making a difference.

This letter serves to provide an overview of some important information you will need to start the year off successfully. Please be sure to review all the information and review the sections that include important forms, some of which must be completed and returned to us. You can also find some of this information on our website in the Back to School section.

9th Grade and Parent/Guardian Orientation:
We will have a 9th Grade Orientation on Tuesday, August 29th, from 8 a.m. until 12 noon, conducted by Mendon High School’s Link Crew. On that same day, from 8:00 am to 9:00 am, all parents and guardians are encouraged to join the Mendon High School administrators in the Mendon High School Auditorium for a parent/guardian orientation. We look forward to meeting you on that day!

All Students Must Submit the Census Verification Form Annually:
It is imperative that you update all the information we maintain in our database on your Census Verification Form, as this information may be used in case of a student medical emergency. This form will be mailed home to you and if there are changes, send it back to school with your student.

Morning Arrival Procedures:
School doors open at 7:00 a.m. on school days. To ensure proper supervision, no student will be able to enter the school until 7:00 a.m. Students who arrive on campus after 7:40 a.m. during the school day will only be able to enter the school through the front door at the Main Office. For everyone’s safety, students should never knock on any door or window to be let into the school through any other entrance at any time during the school day.

After School Procedures:
All students are expected to return home immediately after school on their regular bus run at 2:25 pm. Students who stay after 2:25 pm should be working with a staff member or receiving academic assistance or meeting with a club. For those staying for sports or taking the RTS bus home, they should be in the Commons in a quiet study hall.
First Day of School Procedure:
On the first day of school, you should report directly to your first period class. You will receive a hard copy of your schedule at orientation, and you will be able to access your schedule on Infinite Campus. There will be Link Crew students and staff members available to help if you need assistance locating a room or reading your schedule so ask any questions you may have.

Internet Access and 1:1 Initiative:
All students who would like Internet privileges must have a signed Electronic Information Network Policy and Internet Use Agreement for Students form on file. If you did not have permission for Internet use in Pittsford schools last year, you may print a copy of the agreement form from the regarding Back to School section on the Mendon Home page and return it as soon as possible. 9th graders will receive a new school issued laptop to take home and use over the course of the year as close to the start of school as possible. More information will be forthcoming regarding the student laptops.

Cell Phone Use:
As 9th graders have their district provided laptops, student cell phones should be off and away during instructional periods unless otherwise directed by the teacher. Vikings can use their cell phone during lunch, in study halls, and between periods. Students who violate this rule will face disciplinary consequences. As a result of these procedures last year, we saw a decrease in student use of devices in classrooms which helped to minimize distractions for students. We once again appreciate our families’ ongoing support this year.

School Pictures/Student ID Cards:
School pictures are scheduled for September 11th and 12th during PE Classes. All students will be provided with an order form to bring home for the purpose of purchasing school pictures. Even if you are not ordering any pictures, you need to have your picture taken. You must also submit your completed Academic Honesty Agreement and Census Verification Form to be issued your Student I.D. Card. After it is issued, students are to carry their Student I. D. Card at all times while at school. I.D. cards will be prepared as soon as the school receives your picture from the company hired by the school to take school photographs.

Other Important Family and Student Resources:
Visit the MHS website and check the general Parent and Student Resources links for important information, especially the MHS Family/Student Handbook. As you review the Family/Student Handbook, we ask that you give special attention to the sections on attendance procedures, school conduct and discipline, purchasing lunch, academic honesty, electronics and cell phone use.

Save the Dates:
• MHS Open House is scheduled for Thursday, September 21st with more information forthcoming.
• Our first MHS PTSA Meeting for the year is scheduled for Thursday, September 14th at 9:00 am.

Again, we all look forward to your arrival at Mendon High School! We cannot wait to get to know each one of you and help you transition. If you have any questions, please feel free to call one of us. We hope to see you at 9th Grade Orientation. Enjoy the rest of your summer!

Melissa Julian        Andrea Lynch        Laura Hefner
Principal             Assistant Principal  Assistant Principal
Last Names A – L      Last Names M – Z

Michael Pers, Superintendent of Schools, Pittsford Central School District
Allen Creek Elementary • Jefferson Road Elementary • Mendon Center Elementary • Park Road Elementary • Thornell Road Elementary
Barker Road Middle School • Calkins Road Middle School • Pittsford Mendon High School • Pittsford Sutherland High School
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