

## Superintendent Verification of Mentored Experience

### Instructions

This form is only to be used for candidates who are submitting an application for a PROFESSIONAL teaching or school building leader certificate. It is to be completed by the superintendent of schools or, if the mentored experience was completed while the candidate was employed by a non-public school, the principal or person in equivalent position with the school.

The candidate named below is seeking Professional certification. Candidates for Professional certification are required, in accordance with Part 80-3.4 of Commissioner's Regulations, to complete a **mentored experience** in their first year of service with a New York State **Initial** classroom teaching or school building leader certificate. Please complete the shaded areas verifying that the candidate received a mentored experience in his/her first year of service while employed by the district/BOCES/nonpublic school or was exempted from this requirement.

First Name	Last Name	Middle Initial	
Street Address	City	State	Zip Code
Maiden Name (if applicable)	Date of Birth	Social Security Number	
Certificate Title Employed Under			

### Mentored Experience

(Check and Complete **one** of the **shaded** boxes **only** and the Attestation)

- The candidate named above served as a classroom teacher or school building leader and received mentoring in fulfillment of certification requirements (CR Parts 80-3.4 or 80-3.10) for the Professional certificate during the \_\_\_\_\_ school year.
- The candidate named above was determined to have met conditions for a waiver to the requirement for completion of the mentored experience in accordance with CR Parts 80-3.4 or 80-3.10. The candidate had at least 2 years of experience at \_\_\_\_\_ school/school district prior to being employed in this school district under an Initial certificate.

### Attestation of Chief School Officer

**I confirm that the above information is correct and documentation to support this information is retained at the district for examination by the Commissioner of Education or his/her representative.**

Signature of Superintendent/Nonpublic Chief School Officer	Date
Print Name _____	
Superintendent's/Nonpublic Chief School Officer's Phone # _____	
Superintendent's/Nonpublic Chief School Officer's E-mail _____	
District/Nonpublic School Name _____	
District/Nonpublic School Address _____	
Agency/Nonpublic School Code (if applicable) _____	

**Please Return Completed Form to:** NYSED Office of Teaching Initiatives, 89 Washington Ave EB RM 5N, Albany, NY 12234

**Superintendent Verification of Mentored Experience, December 2008**