
Pittsford Schools

Committee Member Code of Conduct 2023-2024

Committee members will exercise the duties and responsibilities of membership with integrity, collegiality, and care. As a member of the _____, I will:

- Make attendance and punctuality a high priority and notify the Chair of absences or delays in advance.
- Prepare for any applicable agenda items in advance of meeting(s).
- Remain student centered in all discussions and outcomes.
- Participate in an engaged manner, free from unnecessary distractions (personal use of phone, email, etc.).
- Discuss the topics on the agenda with an open mind, actively seek input from each committee member and recognize all voices/perspectives.
- Support actions of the Committee when consensus is achieved.
- Focus hard on the issues, soft on the people.
- Observe District's/Committee's established flow of communication and always respect personal and committee confidentiality.
- Adhere to Committee norms.
- Advocate and work productively with the District, both within and outside of committee meetings, in order to solve problems as they arise.

I, _____, recognize the important responsibility I am undertaking in serving as a member of the _____. I understand that failure to abide by this Code of Conduct may result in my removal as a Committee member.

Signature _____ Date _____