



Instructional Leadership Council

Meeting Minutes for February 7, 2019

Attendees: Julie Barker, Stacey Beyer, Dwayne Cerbone, Cindy Chambers, Jeff Cimmerer, Heather Clayton, Kathy Curtis, Maribeth Curran, Paul Cypher, Karen Grace, Anna Griebel, Jessie Keating, Matt Kwiatkowski, Marie LoRe, Jennifer Marren, Kate Milne, Amanda Moon, Betsy Parke, Pam Patton, Sarah Pelusio, Teresa Roets, Tish Romas, Toni Stevens-Oliver, Pat Vaughan-Brogan, Joshua Walker, Elizabeth Woods

Chairperson: Melanie Ward

Co-Chairs: Pat Brogan, Julie Barker

Note Taker: Laurie Hummel

Meeting minutes approved with minor change for January 3, 2019.

Welcome to Sarah Pelusio representing PTSA at the Elementary level.

Constituency sharing related to ILC/ILT work:

ACE worked on a Next Generation Skills/authentic learning project with a freelance musician to create a song about ACE's qualities. Fourth and fifth grades helped to create the song and performed it for the school.

Elementary Standards Leaders have been working with EAC and elementary teachers on the new elementary reporting structure.

The DRAFT product will be ready for ILC to view at the March meeting.

IRE has changed their DPP program's name to RISE (Reaching Independence Socially and Emotionally). The new title, approved by SEAC, is more descriptive of the service that the program provides.

BRMS: ILT piloting "What I Need Day (WIN)" for two Wednesdays in March.

Update re: Non-negotiable grading practices:

This committee has been getting updates from Secondary Academic Council (SAC) and secondary buildings for feedback about the implementation of grading practices as first semester closes.

Middle schools shared their concerns with recording student grades as no lower than 50. High schools are struggling with issues around reporting "Incompletes".

Discussions from ILC will be shared with SAC as the group that should hammer through implications and concerns.

Both committees as well as secondary building Instructional Leadership Teams are working through ideas to support all stakeholders.

- High Schools are forming subcommittees to look for ways to support teachers, students, and parents
- Communication is key to supporting all
- MHS ILT is working on a process flow chart to clarify protocols when students don't complete their work. This is a guiding chart for what teachers can do, when to call home, what to do next.
- The Teacher Center is running a workshop this month about grading called Grading: Exploring Best Practices and Navigating the PCSD Non-negotiables.

There is still a lot to work through with the grading non-negotiables implemented this year. These healthy conversations will continue to advise the transition.

ILC Goal Setting Work:

Large Framing Five Year Goal: ILC investigates and champions collaborative instructional systems that drive dynamic, innovative and responsive educational experiences for all learners.

We utilize current research and best practices in:

- Curriculum and assessment
- Instruction
- Educational structures
- Community partnerships

The committee continued goal setting by using the large goal to anchor and frame the development of the sub-goals in each of the four designated areas.

The large group brain-stormed ideas. Members then worked in small groups to prioritize and develop action plans for sub-goals to include steps toward success, 3-5 year timeline, and who would be responsible for the work.

Each group shared their action plans. The plans will come to the next meeting for continued work.

Roundtable Sharing: The members shared events that are going on in their areas/buildings for information and celebration.

Teacher Center: Instructional Materials Specialist Debbie Brunelle retires on February 15th. Everyone will miss her and the incredible talent she shared with the district.

The Teacher Center will be celebrating their 40th year in April. Look for some fun activities!

Mendon Center Elementary: The community and district family came together with an outpouring of donations and support to a staff member who lost their home to a fire.

MCE International Day is on March 1st. PTSA volunteers will help the building celebrate its cultural diversity.

District Technology is installing new smartboards in the K-1 classrooms. The department will bring a "road show" to the buildings to show what this new technology can do.

Thornell Road Elementary: Best buddies is going strong. Student leadership was on display as our Best Buddy Ambassadors participated in Best Buddies regional events. At a Nov. 7th event, four of the ten "Champion" teams included students and families from TRE.

CRMS is presenting the play, "Shrek."

We can be proud of the kindness, support and welcome shown by CRMS classmates of a new student who does not speak English.

BRMS Inclusivity Committee put together a well-received "Morning Bark" as one of the activities on Martin Luther King Day.

On March 20th BRMS and CRMS will have their Unified Basketball Game. This is the 4th year of having this inspirational event involving students from both schools. Come and enjoy the event!

PDTA is looking at how to support members who have experienced loss with a family medical leave advocate. We can be proud of our district as we display the responsiveness that happens when faculty, staff, and the School Board walk together.

Special Education: Best Buddies chapters continue to grow in the Pittsford School District. We currently have eight Chapters of between 20 to 120 students in each.

Student Services: Our District Registrar Barb Cody is retiring. She has been with us for over 20 years and will be missed!

Also a video is in the process of being produced that is intended to provide "on demand" professional development on the topic of working with students who are experiencing anxiety. Pat worked with community experts and the staff at ACE to put the video together.

Share with constituent groups:

- Ongoing work on ILC's next big goals.
- Non-negotiable feedback and concerns are being looked at by SAC, ILC, and secondary building ILTs.