

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Monday, June 10, 2019

Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:30 p.m. in the Board Room, Barker Road Middle School on Monday, June 10, 2019.

BOARD MEMBERS PRESENT: A. Thomas, K. McCluski, T. Aroesty, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. At 5:30 p.m., the Board immediately convened into an Executive Session for the purpose of discussing the employment of a particular person, where no official business was conducted.

2. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:23 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

3. Mrs. Thomas called the Regular meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

4. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.

**APPROVED:
AGENDA**

Vote: Unanimously carried

5. Mendon H.S. and Sutherland H.S. students gave a presentation on Roc2Change. They described their experiences and take-aways from the summits they have attended. Pittsford will host the next summit in November 2019.

6. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 13, 2019, meeting.

**APPROVED:
MINUTES
5/13/19**

Vote: Unanimously carried

7. Motion was made by Mr. Sullivan, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its May 28, 2019, meeting.

**APPROVED:
MINUTES
5/28/19**

Vote: Unanimously carried

8. Mrs. Thomas noted that all Monroe County School Board meeting dates have finished for the school year with the exception of the Communications Outreach Advisory Committee (COAC). Mrs. McCluski noted that the COAC would meet over the summer with a date to be determined. Mr. Aroesty reported on the recent Audit Oversight Committee meeting. Mrs. Thomas noted Mendon HS and Sutherland HS upcoming graduation on June 29th.

110.

9. Motion was made by Mrs. McCluski, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's Updated Risk Assessment Audit report as presented to and recommended by the Audit Oversight Committee for year ended June 30, 2019.
Vote: Unanimously carried

**APPROVED:
2018-2019 RISK
ASSESSMENT
REPORT**

10. Motion was made by Mr. Aroesty, seconded by Mrs. Baum and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
TRS RESERVE**

WHEREAS, the Pittsford Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on October 14, 2008, the Board of Education of the Pittsford Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Pittsford Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund (ERS) to be known as the TRS - Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

11. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
BOCES 1
CAPITAL
PROJECT BOND**

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District of Monroe County (the "BOCES") has heretofore been created and this School District is one of the component school districts thereof; and

WHEREAS, the BOCES intends to undertake a capital improvement project (the "Project") consisting of renovations, alterations and improvements to the buildings and facilities located at the BOCES campus on O'Connor Road, Fairport, New York (the "Campus"), including: (i) career and technical classrooms throughout the Campus, including, but not limited to, Cosmetology, Culinary, CISCO, Precision Manufacturing and Welding Forman Center Building 1, 2, 3 and Forman Center Building 4,5,6; (ii) O' Connor Academy (Foreman Center Building 9, 10) including reconfiguration of the teaching kitchen, gym, mechanical trades and other classroom renovations, exterior work of the building envelope, reconstruction of roofs and site work; (iii) Building 1-2-3 "Red Entry" or Visitor Entrance reconfiguration, repaving of driveways and parking areas; (iv) masonry reconstruction throughout the Campus; (v) replacement of various finishes, including but not limited to carpeting, painting and ceiling tile; (vi) replacement of roof-top HVAC units and heat pumps throughout the Campus; (vii) roof replacement at 11 Linden Park; and (viii) replacement of exterior and interior doors throughout the Campus, at a maximum cost of \$22,000,000; and

WHEREAS, by a resolution adopted on February 28, 2019, the BOCES Board of Education determined that (i) the Project constituted an "Unlisted" action within the meaning of the New York State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation adopted thereunder (6 N.Y.C.R.R. Part 617) (collectively "SEQRA"); (ii) assumed "lead agency" status for purposes of conducting a coordinated review of the Project under SEQRA; and (iii) determined that the actions to be

112.

undertaken in connection with the Project will not have a significant impact on the environment and issued a “Negative Declaration” under SEQRA to such effect; and

WHEREAS, in furtherance thereof, the BOCES and each of the component school districts of the BOCES have entered into an agreement in accordance with Section 1950(14) of the Education Law providing for such construction and equipping of the Project at such maximum cost and the allocation and apportionment of such maximum cost among such component school districts, the payment by each such component school district of its respective share to the BOCES and other matters incidental thereto; and

WHEREAS, said agreement has heretofore been duly executed by BOCES and by each of the component school districts thereof; and

WHEREAS, pursuant to Section 1950(14) of the Education Law, neither the approval of the voters of the component school districts, nor the voting of a special tax or a tax to be collected in the installments are conditions precedent to the adoption by the boards of education of each respective component school district of BOCES of bond resolutions authorizing the financing of their respective proportionate share of the aforesaid maximum costs; and

WHEREAS, it is now desired to provide for the financing by this School District of its share of the aforesaid maximum cost, as authorized by said Section 1950(14) of the Education Law;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Pittsford Central School District, New York (hereinafter referred to as the “School District”), as follows:

Section 1. The specific object or purpose to be financed pursuant to this resolution is the School District’s share of the maximum cost of the Project, as more fully described in the preambles hereto (the “purpose”), such share being \$2,833,573 (which share of said costs constitutes the maximum estimated cost thereof to the School District, for purposes of Section 32.00 of the Local Finance Law). Said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of up to \$2,833,573 in serial bonds of the School District, as authorized in section 2 of this resolution and, if desirable, bond anticipation notes and renewals thereof in anticipation of the issuance of such serial bonds; and (ii) the payment of the principal on said bonds and notes and the interest thereon as the same shall become due and payable by the application of State aid available therefor and, to the extent necessary, the levy and collection of taxes on all the taxable real property in the School District. Investment earnings on such obligations shall be applied to either the debt service on such obligations, or to the costs of the aforesaid purpose within the School District’s share amount as set forth above or as proportionately increased within the overall BOCES authorization.

Section 2. The School District is hereby authorized to issue up to \$2,833,573 principal amount of serial bonds pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the “Law”) to finance its share of the cost of the Project.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid purpose is thirty years, pursuant to subparagraph (b) of Section 1950(14) of the Education Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds herein authorized and the bond anticipation notes in anticipation of the issuance and sale of such bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer, or to the Vice President of the Board in the event of the absence or unavailability of the President. Such bonds and notes shall be of such terms, forms and contents, and shall be sold in such manner, as may be prescribed by said President or Vice President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds and notes herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein, and the manner of execution of the same and also including the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, shall be determined by the President of the Board of Education, or by the Vice President of the Board in the event of the absence or unavailability of the President. Such bonds and notes shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President or Vice President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 6. It is hereby determined and declared that the School District reasonably expects to reimburse the general fund (or such other fund as may be utilized), not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 7. The validity of such bonds and notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution, or a summary thereof, shall be published in each official newspapers of the School District, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Amy Thomas, Board President	Voting	YES
Kim McCluski, Board Vice President	Voting	YES
Ted Aroesty, Board Member	Voting	YES
Valerie Baum, Board Member	Voting	YES
Irene Narotsky, Board Member	Voting	YES
René Sanchez-Kazacos, Board Member	Voting	YES
Peter Sullivan, Board Member	Voting	YES

This resolution was thereupon declared duly adopted.

114.

12. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:
Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Change of Status - Part-time to Probationary Appointment - Teacher

Name: Alexis Aponte
Position: MCE Kindergarten
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/03/2019-09/02/2023
Certification: Initial
Salary: \$47,131
Effective Date: September 3, 2019

Name: Stephanie Calvaruso
Position: MCE Reading
Type of Position: Probationary
Probationary Period: 09/03/2019-09/02/2023
Certification: Professional
Salary: \$68,008
Effective Date: September 3, 2019

Name: William Dixon
Position: SHS Mathematics
Type of Position: Probationary
Tenure Area: Mathematics
Probationary Period: 09/03/2019-09/02/2023
Certification: Professional
Salary: \$61,322
Effective Date: September 3, 2019

B. Appointment - Teacher

Name: MarChelle Ransom
Position: PRE Grade 4
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/03/2019-09/02/2023
Certification: Initial
Salary: \$47,401
Effective Date: September 3, 2019

C. Resignation - School Related Professional

Sally Twaits - letter attached
Danielle Andolina - letter attached

13. Motion was made by Mr. Aroesty, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Nancy Benson	Clerical Substitute			5/28/19	\$12.25/hr
Laura Behrns	School Lunch Aide Sub			6/3/19	\$11.10/hr

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Thomas Meisch	On-Call Bus Driver	TMF		5/28/19	\$15.18/hr
Karen Yatteau	Bus Attend. AM/PM	TMF	4.5 hrs	5/23/19	\$11.65/hr

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>YEARS OF SVC</u>	<u>DATE</u>
Thomas Meisch	Bus Driver AM/PM	TMF	1 month	5/24/19

CUSTODIAL/MAINTANANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Nicholas Cerbone	Summer Student Help	Tech.	per diem	6/3/19	\$11.10/hr
John Wikiera	Summer Student Help	Tech.	per diem	5/28/19	\$11.10/hr
Jeffrey Conklin	Security Worker	SHS	8 hrs/day	6/3/19	\$26,852
Christopher Knight	Summer Student Help	TMF	per diem	7/1/19	\$11.10/hr

14. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

15. Mrs. Woods noted the first reading of the 2018/19 - 2019/20 Special Education District Plan that will come back to the Board at its next meeting for action.

16. Motion was made by Mr. Aroesty, seconded by Mrs. Sanchez-Kazacos and carried, regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Pittsford District Teachers' Association (PDTA) Contract commencing July 1, 2019 and terminating June 30, 2023.
Vote: Unanimously carried

**APPROVED:
PDTA
CONTRACT**

17. Mr. Pero noted the remarkable process to settle the PDTA contract where brainstorming, problem solving and working together were at the forefront of negotiations.

18. Mr. Pero noted the two-day workshop on July 9th and 10th that will focus on equity and inclusivity.

19. Motion was made by Mrs. Baum, seconded by Mrs. McCluski and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Athletic Supplies & Equipment	Various Vendors	\$26,237.51
19-20 Beverage (Juice, Gatorade, & water)	Kimmins Coffee	\$50,803.35

116.

Custodial Supplies	Various Vendors	\$25,521.62
Athletic Supplies	Various Vendors	\$56,625.69

This report in its entirety is duly made a part of these minutes and is kept in a supplemental file for this meeting.

Committee on Special Education: Amendment, Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review, Requested Reviews CPSE to CSE Transition.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Review, Transfer Student – Agreement No Meeting.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Review Meetings, Re-evaluation/Annual Review Meetings, Amendment No Meeting.

20. Public Comment: Resident M. Graham spoke on later school start times. Resident J. Canning asked about consultants for the summer workshop. Mr. Pero noted the national consulting group - Generation Ready as the group that will be working with the district for the summer workshop. Student M. Golembiewski and past student, J. Chang touched on mental health supports.

21. Motion was made by Mrs. McCluski, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:38 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk