

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, SEPTEMBER 9, 2019
BOARD ROOM – BARKER ROAD MIDDLE SCHOOL

AGENDA
7:00 P.M.

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA (BOARD ACTION)
- III. APPROVAL OF MINUTES: August 6, 2019 (BOARD ACTION)
- IV. PUBLIC COMMENT
The Board of Education offers this time for those wishing to express public opinion. When addressing the Board, you will be asked to clearly state your name and address and limit your comment/s to approximately three minutes in order for the Board to accomplish the evening's agenda.
- V. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board President's – next meeting – 10/2/19
 - 2. Executive Committee – next meeting – 9/11/19
 - 3. Information Exchange Committee – next meeting – 9/11/19 – 4:00 p.m.
 - 4. Labor Relations Committee – next meeting – 9/25/19
 - 5. Legislative Committee – next meeting – 10/2/19
 - 6. Steering Committee – next meeting – 10/30/19
 - 7. Communications Outreach Advisory Committee - TBD
 - B. Other Meeting Reports
 - 1. NYSSBA Resolutions
 - C. Dates to Remember
 - 1. 9/12/19 – Board Visit/Tour at Jefferson Road Elementary School
(7:15 am tour/7:30 visit)
 - 2. 9/25/19 – **(Wednesday)** Next Regularly Scheduled Meeting
 - 3. 9/28/19 – Homecoming Parade – 9:00 a.m.
 - D. Nomination of BOCES Interim Board Candidate for the 2019-2020 School Year (BOARD ACTION)
- VI. FINANCIAL REPORT – Mr. Kenney
 - A. Action Items:
 - 1. Bid Awards (See Consent Agenda)
 - a. Students with Special Needs Transportation - one (1) Extension (19-01)
 - b. Students with Special Needs Transportation (19-03)
 - c. Reconditioning and Laundering Interscholastic Sports Equipment & Uniforms
 - d. BOCES II Cooperative Bus Parts
 - B. Discussion:
 - C. Other:
- VII. HUMAN RESOURCE REPORT – Mr. Leone
 - A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - B. Discussion:
 - C. Other:

- VIII. SPECIAL EDUCATION REPORT – Ms. Woods
 - A. Action Items: (See Consent Agenda)
 - 1. Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Review, Reevaluation Reviews, Requested Reviews, Requested Reviews CPSE to CSE Transition, Requested Reviews Transfer Students.
 - 2. Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Review, Reevaluation Review, Transfer Student – Agreement No Meeting.
 - 3. Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation Reviews, Requested Review, Reevaluation/Annual Review, Annual Review, Amendment Agreement – No Meeting, Reevaluation Transfer Students.
 - B. Discussion:
 - C. Other:

- IX. SUPERINTENDENT’S REPORT – Mr. Pero
 - A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - 1. Policy Recommendation – 1st Reading
 - a. #8340-Instructional Materials & Textbook Adoptions
 - 2. Inclusivity and Equity Work
 - C. Other:

- X. CONSENT AGENDA (BOARD ACTION)
 - A. Bid Awards
 - B. Committee on Special Education
 - C. Sub-Committee on Special Education
 - D. Committee on Preschool Special Education

- XI. OLD BUSINESS

- XII. NEW BUSINESS
 - 1. Honor an Educator Sign-up List

- XIII. PUBLIC COMMENT

- XIV. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: (Wednesday) September 25, 2019



Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

*For Board
Approval*

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, August 6, 2019

Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the Board Room, Barker Road Middle School on Tuesday, August 6, 2019.

BOARD MEMBERS PRESENT: A. Thomas, V. Baum, I. Narotsky, R. Sanchez-Kazacos, P. Sullivan

BOARD MEMBERS ABSENT: K. McCluski, T. Aroesty

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, D. Kenney, M. Leone, P. Vaughan-Brogan, M. Ward, N. Wayman, E. Woods

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mrs. Thomas called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
2. Mrs. Thomas asked everyone to join the Board in a moment of silence for those who were impacted by recent domestic terrorist attacks in Gilroy, California, El Paso, Texas and Dayton, Ohio.

3. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried by those present

4. Motion was made by Mrs. Baum, seconded by Mr. Sullivan and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 9, 2019, meeting. **APPROVED: MINUTES 7/9/19**
Vote: Unanimously carried by those present

5. Board Reports:

Mrs. Thomas read the MCSBA meeting dates as well as current and upcoming dates to remember. She noted that the Monroe County School Boards Association (MCSBA) has scheduled two meetings with legislators in August (15th & 26th) that will be held in Albany.

6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Sullivan and carried regarding the following resolution: **APPROVED: SOLAR ENERGY OPT OUT**
Vote: Unanimously carried by those present

WHEREAS, paragraph 2 of Section 487 of the Real Property Tax Law of the State of New York (the "RPTL") provides that real property which includes a solar or wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, or electric energy storage equipment and electric energy storage system approved in accordance with the provisions of such section shall be exempt from taxation to the extent of any increase in the value thereof by reason of the inclusion of such solar or wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, or electric energy storage equipment and electric energy storage system for a period of fifteen (15) years; and

14.

WHEREAS, paragraph 8 of Section 487 of the RPTL provides that, notwithstanding the provisions of paragraph 2 of Section 487 of the RPTL, a school district may by board resolution provide that no exemption under Section 487 of the RPTL shall be applicable within its jurisdiction with respect to any solar or wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, or electric energy storage equipment and electric energy storage system constructed subsequent to the effective date of such board resolution; and

WHEREAS, the Board of Education (the "Board") of the Pittsford Central School District (the "District") on May 3, 1997, opted out of the RPTL Section 487 as it relates to solar or wind energy systems and farm waste energy systems; and

WHEREAS, the Board wishes to exercise the right to opt out of the entirety of paragraph 2 of Section 487 of the RPTL pursuant to the rights granted to it pursuant to paragraph 8 of Section 487 of the RPTL; and

NOW, THEREFORE BE IT RESOLVED by the Board that:

1. The Board finds that opting out of the RPTL Section 487 is in the best interests of the District.
 2. The Board hereby declares that the tax exemption made available by Section 487 of the Real Property Tax Law shall not be applicable within the boundaries of the District with respect to any solar or wind energy system, farm waste energy system, micro-hydroelectric energy system, fuel cell electric generating system, micro-combined heat and power generating equipment system, or electric energy storage equipment and electric energy storage system constructed subsequent to the date of this Resolution.
 3. The Superintendent, and/or members of the Board, as appropriate or as otherwise required by law, are hereby authorized, empowered and directed to execute and deliver such documents and take all such action on behalf of the District as may be deemed necessary, appropriate or advisable to carry out the intent or purposes of the foregoing resolutions.
 4. The foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.
 5. This Resolution shall be effective immediately.
7. Motion was made by Mrs. Baum, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution:
Vote: Unanimously carried by those present

APPROVED:
2019-2020
TAX LEVY

BE IT RESOLVED that the valuation of the property comprising Pittsford Central School District, State of New York, Counties of Monroe and Ontario, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved; THAT a sum not to exceed \$103,141,036 be levied in the form of a tax on the property set forth on the aforementioned assessment rolls; that the Board of Education has retained up to \$1,300,000 in unexpended surplus funds and, in compliance with the law, such unexpended surplus funds have been applied in determining the amount of the school tax levy; and that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2019, without penalty, and for a period of 31 days thereafter with a two percent (2%) penalty, as provided by the statute.

8. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:
YEAR-END
TRANSFERS**

Bus Purchase Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Hundred Sixty-One Thousand, Seven Hundred Ninety-Seven Dollars (\$261,797) of unappropriated fund balance from the General Fund as of June 30, 2019 to the "Capital Reserve Fund - Purchase of Buses" pursuant to its authority under a proposition approved by the voters on May 19, 2015.

General Capital Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Five Hundred Thousand (\$500,000) of unappropriated fund balance from the General Fund as of June 30, 2019 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 17, 2011.

Instructional Technology Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of One Hundred Thousand (\$100,000) of unappropriated fund balance from the General Fund as of June 30, 2019 to the Instructional Technology Reserve Fund pursuant to its authority approved by the voters on May 20, 2014.

Teachers' Retirement System Reserve

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Eight Hundred Sixty-Seven Thousand, Five Hundred Thirty-Five Dollars (\$867,535) of unappropriated fund balance from the General Fund as of June 30, 2019 to the Teachers' Retirement Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on June 10, 2019

Employee Benefits Accrued Liability Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Hundred Fifty Thousand Dollars (\$250,000) of unappropriated fund balance from the General Fund as of June 30, 2019 to the Employee Benefits Accrued Liability Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Workers' Compensation Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of One Hundred Thousand Dollars (\$100,000) of unappropriated fund balance from the General Fund as of June 30, 2019 to the Workers' Compensation Reserve Fund pursuant to its authority unanimously approved by the Board of Education at its regular meeting held on June 23, 2014.

9. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Narotsky and carried regarding the following resolution: **BE IT RESOLVED**, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried by those present

**APPROVED:
PROFESSIONAL
STAFF REPORT**

16.

A. Appointment - Teacher

Name: Lindsey Watters
Position: Math - CRMS
Type of Position: Regular Sub
Tenure Area: Mathematics
Probationary Period: N/A
Certification: Initial
Salary: \$47,168
Effective Date: September 3, 2019 – June 30, 2020

Name: Mary Bauer
Position: SST - SHS
Type of Position: Part-time
Tenure Area: Special Education
Probationary Period: N/A
Certification: Initial
Salary: \$41,765
Effective Date: September 3, 2019

Name: Karla Kushner
Position: Spanish - BRMS
Type of Position: Regular Sub Part-time
Tenure Area: Foreign Language
Probationary Period: N/A
Certification: Permanent
Salary: \$40,896
Effective Date: September 3, 2019 – June 30, 2020

Name: Jennifer Nicholas
Position: Business – MHS/SHS
Type of Position: Part-time
Tenure Area: Business
Probationary Period: N/A
Certification: Initial
Salary: \$30,041
Effective Date: September 3, 2019

Name: Julia Anselm
Position: Reading/Literacy – CRMS
Type of Position: Part-time
Tenure Area: Reading
Probationary Period: N/A
Certification: Permanent
Salary: \$25,227
Effective Date: September 3, 2019

Name: Breaca Nellis
Position: .5 School Psychologist/.5 SST- PRE
Type of Position: Probationary
Tenure Area: Psychologist
Probationary Period: 09/03/2019 – 09/02/2023

Certification: Permanent
 Salary: \$52,487
 Effective Date: September 3, 2019

Name: Mary Cantwell
 Position: Grade 2 - ACE
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/03/2019 - 09/02/2022
 Certification: Professional
 Salary: \$55,632
 Effective Date: September 3, 2019

Name: Jeannine Galusha
 Position: Grade 2 - PRE
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/03/2019 - 09/02/2023
 Certification: Initial
 Salary: \$51,056
 Effective Date: September 3, 2019

Name: Amy Marino
 Position: Learning Specialist - SHS
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 09/03/2019 - 09/02/2022
 Certification: Permanent
 Salary: \$60,582
 Effective Date: September 3, 2019

Name: Taylor Harris
 Position: Grade 1 - JRE
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/03/2019 - 09/02/2023
 Certification: Initial
 Salary: \$50,723
 Effective Date: September 3, 2019

B. Change of Status – Regular Sub to Probationary

Name: Sarah Race
 Position: Learning Specialist - MHS
 Type of Position: Probationary
 Tenure Area: Special Education
 Probationary Period: 08/30/2018 - 08/29/2022
 Certification: Initial
 Salary: \$53,283
 Effective Date: September 3, 2019

18.

C. Appointment – School Related Professional

Name: Kelley VerSchneider
Position: MCE School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Kristen Leah Schaefer
Position: CRMS School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Anne Rizk
Position: TRE School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Mary Carson
Position: CRMS School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Mary Klock
Position: ACE School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Jacqueline Morris
Position: MHS School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Jessica Lupinetti
Position: JRE School Nurse
Type of Position: Full-time
Probationary Period: Per Civil Service
Salary: \$36,724
Effective Date: September 3, 2019

Name: Mackenzie Goss
Position: PRE School Nurse

Type of Position: Full-time
 Probationary Period: Per Civil Service
 Salary: \$36,724
 Effective Date: September 3, 2019

D. Terminations

Angela Pizzarello
 Jennifer Sweeney
 Sarah Tessier

E. Resignation – School Related Professional/ITSS

Jacquelyn Bowser – letter attached

F. Fall Coaching appointments – see attached list

10. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried by those present

**APPROVED:
 SUPPORT
 STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Nancy Riley	Clerical Substitute		Per Diem	7/11/19	\$12.00/hr.
Kathleen Riecke	Clerical Substitute		Per Diem	7/11/19	\$14.70/hr.

TRANSPORTATION

RESIGNATIONS	POSITION	BLDG	YEARS OF SVC	DATE
Richard Essen	Bus Driver AM/PM	TMF	1 yr.	7/18/19

11. Special Education Report: Mrs. Woods noted that all items would be acted upon this evening under the Consent Agenda.

12. Motion was made by Mr. Sullivan, seconded by Mrs. Narotsky and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing proposed, pending or current litigation, where no official business will be conducted. This session will take place immediately after the Regular Meeting.
 Vote: Unanimously carried by those present

**APPROVED:
 EXECUTIVE
 SESSION**

13. Mr. Pero noted Board Policy #5220 – District Investments, will be acted upon this evening, under the Consent Agenda.

14. Mr. Pero spoke about the Summer Inclusivity work and what the Pittsford District Leadership Team (PDLT) did at today's meeting where all essential information is provided to get the year started.

15. Mr. Pero highlighted the year end status reports and thanked the Central Office Team (COT) for their high level of work that they did throughout the year.

16. Mr. Pero talked about the Pearson's AIMSweb data breach that affected school districts across the country. He noted that the affected student and staff data was limited to first and last names, and in some instances, date of birth for students, or work e-mail addresses for staff.

20.

17. Mr. Pero shared that the National School Public Relations Association Award of Excellence was presented to Pittsford for distinguished achievement in school district e-newsletter for internal and external audiences.

18. Mrs. Thomas thanked the Central Office Team for their comprehensive reports and amazing work.

19. Motion was made by Mr. Sullivan, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

Bid Awards:

Musical Instruments	Various Vendors	\$18,144.32
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Emergency Preparedness Guide

Committee on Special Education: Amendment – Agreement No Meeting, Annual Reviews, Initial Eligibility Determination Meetings, Requested Reviews, Requested Review CPSE to CSE Transition, Requested Review – Transfer Student.

Sub-Committee on Special Education: Amendments – Agreements No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Reevaluation Review, Requested Reviews.

Committee on Preschool Special Education: Annual Reviews, Reevaluation Reviews, Initial Eligibility Determination Meetings, Amendment – Agreement No Meetings, Requested Review.

Policy Approval: #5220 – District Investments

20. Old Business: Mrs. Thomas reminded the Board to update their online bios and send to Deb. She also noted registering for the NYSSBA Convention which is being held in Rochester on October 24th -26th.

21. New Business: Mrs. Thomas shared that Mr. Pero has been chosen as 1 out of 150 active Superintendents in the nation, to be elected to the Suburban School Superintendents Association. She congratulated Mr. Pero for being honored regionally as well as nationally.

22. Public Comment: T. Thavakumar-Slavin spoke on mental health, a diverse hiring pool and the equity action plan. Mr. Pero responded to all comments.

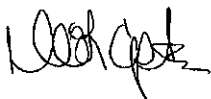
23. Motion was made by Mr. Sullivan, seconded by Mrs. Baum and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 7:42 p.m.
Vote: Unanimously carried by those present

**APPROVED:
RECESS**

24. Motion was made by Mrs. Thomas, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 8:10 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

NOMINATION CERTIFICATE

RESOLVED: ROBERT GENTHNER, residing in the
PITTSFORD school district, is hereby nominated as a
candidate for membership on the Monroe #1 BOCES board for a term of office to begin on ,
SEPT. 19, 2019, and end on April 21, 2020.

Date:

District Clerk

Please email this nomination certificate to valerie_leonardo@boces.monroe.edu and send the original to Val via Interoffice mail. Thank you.

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

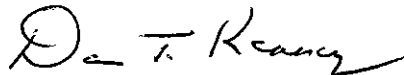
RECOMMENDATION FOR BID EXTENSION

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: September 9, 2019
TOPIC: 19-01 Student(s) w/Special Needs Transportation 1-Year Extension
LEGAL AD: *The Daily Record, July 23, 2018*
BID OPENING: July 31, 2018, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District approve a one (1) year extension contract to Apple Transportation, vendor awarded bid for the 18-19 school year.

ITEM BID	RECOMMENDED VENDOR	AMOUNT
2018-19 Student(s) with Special Needs Transportation RFB #19-01 One (1) Year Extension	Apple Transportation, Inc.	\$37,012.00
TOTAL:		<u>\$37,012.00</u> (Total Annual Cost Estimated)

Comments: Apple Transportation agreed to extend bid RFB #19-01 Student(s) with Special Needs Transportation for the 2019-2020 school year. Total annual cost includes round trip transportation, bus attendant and safety vest. The extension is allowed by 19-01 bid terms and conditions.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: September 9, 2019
TOPIC: 19-03 Student(s) with Special Needs Transportation
LEGAL AD: August 21, 2019, *The Daily Record*
BID OPENING: August 28, 2019, 11:00 A.M.
BUDGET: Transportation Budget A-670-5540-400

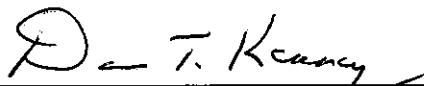
BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting all district specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
19-03 Student(s) with Special Needs Transportation RFB 19-20	Rochester Medical Transportation	\$22,050.00
TOTAL:		<u>\$22,050.00</u>
		(Total Annual Estimated Cost)

Bids Received and Opened:

Apple Transportation	\$	63,000.00
Ontario Bus Services	\$	37,296.00
Rochester Medical Transportation	\$	22,050.00

Comments: 19-03 Student(s) with Special Needs Transportation bid contract is valid from Board of Education award through last day of school 2020. Three Bid were received and reviewed by Leeanne Reister, Director of Finance; Kathleen Herrick, Director of Transportation; Elizabeth Woods, Director of Special Education; Kimberly Palumbos, Assistant Purchasing Agent; and Karen L. Houston, Purchasing Agent. Bid is recommended for award to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

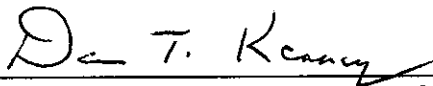
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston, Purchasing Agent)
BOE DATE: September 9, 2019
TOPIC: Reconditioning & Laundering Interscholastic Sports Equipment & Uniforms
Advertised Date: August 21, 2019, *The Daily Record*
Opened: August 28, 2019, 11:00 A.M.
Budget: Athletic Department

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting all district specifications:

Riddell	Reconditioning, Laundering (estimated)	\$	21,731.35
	New Replacement Equipment (estimated)		15,875.00
	Estimated Total	\$	37,606.35

Comments: The 2019-2020 Reconditioning & Laundering of Interscholastic Sports Equipment and Uniforms Bid begins date of Board of Education award through 8/30/20. Riddell was the only bidder. Scott Barker, Athletic Director; Kimberly Palumbos, Assistant Purchasing Agent; and Karen L. Houston, Purchasing Agent reviewed the bids. Riddell offers a 15% catalog discount for items not listed on bid.



Darrin Kenney, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Darrin Kenney, Assistant Superintendent for Business
(Prepared by Karen L. Houston)
BOE Date: September 9, 2019
Topic: BOCES II Cooperative Bus Parts RFB-1895-19
Date Advertised: July 12, 2019 *Democrat & Chronicle*
Bid Opening Date: August 5, 2019
Bid Opening Time: 2:00 PM, BOCES II
Fund: Transportation Dept.

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	ESTIMATED AMOUNT
Bus Parts		
	D&W Diesel, Inc.	\$ 825.92
	DeCarolis	\$ 22,968.20
	Deckman Oil	\$ 18,949.20
	Fleet Maintenance, Inc.	\$ 14,097.12
	Leonard Bus Sales, Inc.	\$ 4,215.44
	Lewis General Tires, Inc.	\$ 1,360.00
	Matthew Buses Inc.	\$ 439.20
	New York Bus Sales	\$ 2,311.80
	Tracey Road Equipment, Inc.	\$ 4,196.60
	TOTAL:	\$ 69,363.48

Comments: The BOCES II Cooperative Bus Parts Bid contract period is 9/1/19 - 8/31/20. Pittsford and nine (9) districts participated. The bids were reviewed by Rose Brennan, Bid Coordinator at BOCES II; Kathleen Herrick, Director of Transportation; Aaron Bunce, Head Mechanic; Kimberly Palumbos, Assistant Purchasing Agent; and Karen L. Houston, Purchasing Agent. The bid for Cooperative Bus Parts is recommended for award on a line by line basis to the vendor submitting the lowest responsive and responsible bid meeting all required specifications.



Darrin Kenney, Assistant Superintendent for Business