

Procedure for Addressing Violations in Sutherland High School Academic Honesty Agreement

When a teacher or administrator suspects a student of violating the academic honesty agreement, he or she will first meet with the student to discuss the matter. If at that time the student acknowledges that he or she violated the agreement, the teacher will apply appropriate disciplinary consequences (i.e. zero on the assignment in question, notification of parent/guardian, notification of assistant principal). It is our hope that if indeed the student has violated the honesty agreement, that at this meeting he or she will recognize his or her mistake and take responsibility for it by accepting the consequences for his or her actions. If, however, the student feels that he or she has been wrongly accused, he or she has the option of bringing the matter before the Honor Council. At this point, the matter is entirely out of the hands of the teacher.

The Honor Council

The Honor Council is a body consisting of one administrator; one counselor; two teachers at large; and one teacher, other than the one bringing the allegation, from the department in which the alleged infraction occurred. The administrator on the council will be the assistant principal for the grade level of the student whose conduct is in question. When a student has requested a hearing with the council, the teacher will notify the appropriate grade level assistant principal who will then appoint specific teachers to fill the other roles on the council. The teacher bringing the allegation will provide, in writing, his or her account of events and any evidence that may be pertinent. A copy of this report and evidence will be provided to the student as well. A date will then be set for the hearing. A student may bring a parent or parents or legal guardian to the hearing. At the hearing the student will have the opportunity to address the allegations brought against him or her and the teacher will be present to address any questions that the council may have. After the hearing the council will meet without the student or teacher to decide on the matter. The council will notify, in writing, the student and his or her parent(s)/guardian(s), the teacher, and the building principal of their decision within twenty-four hours of the hearing.